

OFFICE OF THE SUPERINTENDENT

Millburn Public Schools

ACTION ITEM

December 16, 2009

To: Board of Education Members

From: Ellen E. Mauer, PhD

Subject: Second Reading and Approval-Board Member Development- Policy 2:120

Proposed Action by the Board of Education

Approve the 2<sup>nd</sup> reading and adoption for Board Member Development Policy 2:120 as presented.

Background

The differences between the old and new one are the addition of a BOE Self-Evaluation and #5 under New Board Member Orientation that encouraged new Board members to attend workshops conducted by IASB. We will present the policy for a second reading and adoption at the next meeting unless you have changes.

## **School Board**

### **Board Member Development**

The School Board desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

### **Board Self-Evaluation**

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

### **New Board Member Orientation**

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

### **Candidates**

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.: 5 ILCS 120/2.

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Expenses),  
2:200 (Types of School Board Meetings)

ADOPTED: DECEMBER 16, 2009